



North Epping Rangers Sports Club

Football Netball Tennis

BURSARY PROGRAM POLICY

PURPOSE

The purpose of this policy is to outline the guidelines for the administration of a Bursary Program intended to support members of the North Epping Rangers Sports Club ("Sports Club") who face financial barriers to participation and/or are seeking financial support. The bursary aims to ensure inclusivity, foster participation & talent development, and promote equal opportunities within the Sports Club.

POLICY STATEMENTS

SCOPE

This policy applies to all current and prospective members of the Sports Club who demonstrate financial need and meet the eligibility criteria specified herein.

ELIGIBILITY CRITERIA

To qualify for the bursary, applicants must:

- Be an active member of the Sports Club or wish to apply for membership.
- Demonstrate financial need (letter to Sports Club with any supporting documentation).
- Commit to regular attendance and active participation in the relevant sport.
- Volunteer, as deemed reasonable, in the Sports Club's activities.
- Adhere to the Sports Club's code of conduct and values.

BURSARY COVERAGE

The bursary may cover:

- Membership fees.
- Costs associated with uniforms or equipment.
- Travel expenses for competitions or training.
- Other expenses deemed appropriate by the bursary committee. The bursary will not cover personal expenses unrelated to Sports Club activities. The bursary does not

replace the *Deferred Payment Scheme* (nor any other payment scheme) and result of the Bursary Committee review may be a referral of the applicant to that program.

APPLICATION PROCESS

As per Bursary Program – Process document.

SUPPORT CRITERIA

Bursaries will be supported based on:

- Demonstrated financial need.
- Commitment to the participation in the relevant sport.
- Historical contribution to the Sports Club.
- Potential for development in the sport or contribution to the Sports Club.

RESPONSIBILITIES OF BURSARY RECIPIENTS

Recipients must:

- Maintain regular participation and uphold the Sports Club's values.
- Notify the Bursary Committee of any changes in their financial situation.
- Act as ambassadors for the Sports Club, promoting its mission and values.

Failure to meet these responsibilities may result in revocation of the bursary.

CONFIDENTIALITY

All personal and financial information provided during the application process will be kept confidential and used solely for the purpose of assessing bursary eligibility.

ADMINISTRATION AND OVERSIGHT

The Bursary Program will be administered by the Sports Club's Bursary Committee, which is responsible for:

- Reviewing and deciding on applications.
- Ensuring transparency and fairness in the selection process.
- Reporting on the program's impact annually to the Sports Club's Management Committee.

The Bursary Committee will be determined by the North Epping Rangers Sports Club Management Committee at the first Management Committee Meeting of the year following the Annual General Meeting and, at a minimum, will include 2x Executive Members.

REVIEW OF POLICY

This policy will be reviewed annually to ensure it continues to meet the needs of the Sports Club and its members. Any amendments must be approved by the Sports Club's Management Committee.