



# North Epping Rangers Sports Club

Football Netball Tennis

## REGISTRATION FEE REFUND POLICY

### PURPOSE

This policy establishes guidelines for processing registration fee refunds to ensure the club can meet its financial obligations while providing fair and consistent treatment of members requesting refunds.

### POLICY STATEMENTS

The Management Committee has an obligation to ensure that the Club is able to meet its financial obligations and continue to trade in a solvent manner. Registration Fee refunds are therefore provided on the following basis:

- The Refund =
  - The Registration Fee paid to NER (net of any vouchers or discounts)
  - Less any liability

Late withdrawals/deregistration of players can cause significant disruption to team balance and incur a substantial administrative burden on committee members. Withdrawals / deregistration requests must be made in writing, and where they occur after team finalisation, the deregistering player may be subject to a fee to cover the costs of de-registration inclusive of an element determined by the respective Club Convenor, to cover the inconvenience incurred (identified as liability above). Waiver of this is at the discretion of the respective Club Convenor and Registrar, who are to consider the circumstances on a case-by-case basis.

Due to the different processes adopted by each related association, the exact refund amount will vary for each sport and depending on when in the year the refund is requested.

The Executive Committee can, at its own discretion, agree to vary The Refund for an individual.

This policy replaces all previous versions of policies relating to this matter and stays in place until such time as an alternative policy is adopted by the then current Management Committee.